ACADEMY of EXCELLENCE
CHRISTIAN BASED EDUCATION
South Campus 633 S 12th St; Milwaukee, WI 53204, 414-369-2193
North Campus 3814 W North Avenue; Milwaukee, WI 53208, 414-212-8023
Windlake Campus 2552 S 19th Street; Milwaukee, WI 53204; 414-763-3449

October 2, 2017

Dear ,

This letter is to inform you that your child **Telisha Berry** in **12th grade** is considered truant. State law defines truancy as *"any absence of part or all of one or more days from school when the parent or guardian has not notified the school of a legal excuse for the student's absence".* State law defines habitual *truancy as any absence from school without a legal excuse for part or all of five or more days on which school is held during a school semester.*

Your child **Telisha** has been tardy for **20 days** since the start of the school year on August 14, 2017. AoE has made several attempts to speak with Telisha to see what we can do to assist.

According to State Law, when a student has accumulated (5) unexcused absences/(8) tardies within a school semester the principal or designee shall;

-Identify Truant Student
-Parental Notification-(personal contact, telephone, mail)
-Resolve the Truancy Problem
-Develop Re-Entry Plan
-Legal Referrals (only if truancy continues)
-Public Awareness & Involvement (notification to DPI, School Board, county truancy committee)

In order for a student to receive the proper education he/she needs to be promoted to the next grade level, it is essential that they come to school every day. At AoE we believe in equipping our students with the fundamentals that are needed for them to develop spiritually, academically and socially. With that being said, it is difficult for a child to grow academically if they are not present at school. AoE would like to work in conjunction with you to resolve the truancy issue before further legal action is taken. We are here to offer assistance and resources if needed.

As always, we appreciate that you have entrusted your child to us. My staff and I are committed to helping your child grow spiritually, academically and socially. If you have questions or concerns, please do not hesitate to contact Ms. Torrie at 414-763-3449.

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Warmly,